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**LVS** Oxford

# Careers Guidance

Date: 1 October 2021

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## **CAREERS EDUCATION AND GUIDANCE**

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. The school's Careers Education and Guidance has been developed over a number of years by members of the school staff, taking into account feedback from students, parents, employers and relevant outside agencies. In its most recent form, it links to statutory guidance "Careers guidance and access for education and training providers" updated in July 2021.

### **Aims**

The aim is to instil in all students the necessary social, emotional, independence skills as well as confidence, awareness and flexible skills to make a successful initial transition from education into the world of work, and to subsequently continue with effective life-long career development and fulfil their potential

### **Objectives**

At LVS Oxford, we provide independent careers advice to all our students from Year 12-14 in the format of individualised sessions and / or group sessions through careers advise. The following are realised by classroom and co-curricular activities,

- promote self-awareness and aid the development of values, skills and behaviours required to get on in life
- Assemblies – other students presenting their experiences in the workplace
- enable the development of a range of character attributes which underpin success in education and employment
- promote decision-making skills in relation to option and career choice
- promote awareness of opportunities on a local and national scale
- develop application skills, including use of IT
- enable students to make informed choices about a broad range of career options
- support students in developing a personal action plan and CV
- provide practice interviews
- participation in National Careers Week National Careers Week 2022 **7th - 12th March.**
- provide support for all students to gain work experience
- develop links with local Colleges where students can participate in split placements in mainstream courses

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- support with transition visits / meetings with new placements

## Gatsby Benchmarks

LVS Oxford is committed to providing all students in Years 7-14 with a programme of careers activities and supporting activity. The programme has been assessed in line with the eight Gatsby benchmarks for ensuring best practice and to meet the requirements of the Department for Education's statutory guidance 2018. (We use the SEND benchmark toolkit)

### The Gatsby Benchmarks:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each student
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of workplaces
7. Encounters with further and higher education
8. Personal guidance

Meeting the Gatsby Benchmarks is an ongoing process and detail of our current provision in this respect is shown in Appendix 1.

#### Appendix 1: Gatsby Benchmarks & LVS Oxford

Benchmark	Current Provision
1. A stable careers programme	<ul style="list-style-type: none"><li>• work experience</li><li>• Individualised and group sessions</li><li>• CV writing sessions and applying to employers</li><li>• Opportunity to work in the LVS Café</li> <li>• Volunteering in the local community</li></ul>
2. Learning from career and labour market information	<ul style="list-style-type: none"><li>• Use of different visuals to support learners</li><li>• Support from outside business to supply placements for work experience, Blenheim, Annie's café, Kidlington homeless and several schools</li><li>• searching for online jobs and making applications</li><li>• Activities Week 2021</li></ul>

	<ul style="list-style-type: none"> <li>• Talks from students who do work experience</li> </ul>
3. Addressing the needs of each student	<ul style="list-style-type: none"> <li>• Career programme – Individualised timetable based on future requirements</li> </ul>
4. Linking curriculum learning to careers	<ul style="list-style-type: none"> <li>• Travel Training and developing independence skills.</li> <li>• PSHE and Independent living skills</li> <li>• Subject focus such as BTEC/GCSE</li> <li>• BTEC Studies in Land based, Health and social care, Food Technology</li> <li>• Open Awards</li> </ul>
5. Encounters with employers and employees	<ul style="list-style-type: none"> <li>• Work Experience</li> <li>• Local business that we visit – Yarnton garden centre, Annie's café, Blenheim</li> <li>• Visits to other Colleges / placements.</li> </ul>
6. Experiences of workplaces	<p>Work experiences</p> <ul style="list-style-type: none"> <li>• LVS Cafe</li> </ul>
7. Encounters with further and higher education	<ul style="list-style-type: none"> <li>• Student transition visits</li> </ul>
8. Personal guidance	<ul style="list-style-type: none"> <li>• personal guidance interviews for all students</li> </ul>

## Careers links

<https://ckcareersonline.org.uk/practitioner/327-careers-resources-for-students>

<https://targetcareers.co.uk/parents-and-teachers/385959-handly-careers-and-universitylinks-for-your-schools-careers-webpage>